

Section: Instruction

Title: Library Materials Selection

Previous Policy Number: IIAC

Presented as below to School Board for Review on 10-25-00, 05-08-02, 5-28-02

LIBRARY MATERIALS SELECTION

The primary objective of the district's media centers is to provide students and staff with materials that will enhance, enrich and support the educational program of the district.

To achieve this end the Board adopts and affirms the following policies and regulations regarding selection of library materials.

RESPONSIBILITY FOR SELECTION

The Board of School Trustees is legally responsible for the operation of the Storey County Schools. The responsibility for the approval of library materials by statute rests with the Superintendent of Public Instruction. The selection of such materials is delegated to the professionally trained personnel employed by the school system. The selection of materials may involve many individuals, including, but not limited to: librarians, teachers, students and administrators. The responsibility of coordinating the selection of library materials rests with the professionally trained librarian. The responsibility for the supervision of material selection is delegated to the administration.

DEFINITION OF LIBRARY MATERIAL

So as to insure consistency in selection activities, materials covered by this policy include:

Books, non-books, periodicals, serials, videos, filmstrips, globes, data bases, and other electronic information

SELECTION CRITERIA

In selecting materials for inclusion in the district's libraries the librarian may

- a. evaluate the existing collection using the criteria listed in the selection guidelines of this policy.
- b. consult with other librarians and the professional journals of his / her professional association.
- c. consult with specialists in the Department of Education
- d. consult with staff
- e. determine students needs or desires through formal or informal surveys.
- f. consult publications by the American Library Association, NCTE, and other' such publications and standards designed to assist in the selection of library materials.

SELECTION GUIDELINES

1. Individual school needs or staff requests based on State and National Standards and adopted district curriculum are given first consideration.
2. Materials designed to stimulate growth in factual knowledge, literary appreciation, aesthetic and ethical values
3. Background information which will allow students to make informed and reasoned decisions in their daily life
4. Materials should present opposing points of view so that students may develop the practice of critical reading and thinking.

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Policy Manual

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Adopted: 5 October 1983

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10-23-02*

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5. Materials that will support the district's commitment to multicultural education.
6. Materials shall be consistent with the principles embodied in the Constitution and laws of the United States and the State of Nevada.
7. Replacement of worn or outdated materials

GIFT MATERIALS

Materials being donated to the Storey County School District Libraries will be judged by the same basic selection standards as listed in this policy for all other materials.

SELECTION CONSIDERATION

Consideration of materials may be based on some / all of the following criteria:

- Overall purpose
- Timeliness or Permanence
- Importance of the Subject Matter
- Quality of Writing / Production
- Readability or Popular Appeal
- Reputation / Significance of the:
Publisher or Producer
- Author ,Composer, Artist
- Format and Price

CHALLENGES TO LIBRARY MATERIALS

In the event materials held in the library are felt to be inappropriate, all requests for review will be considered under district policy KLB.