

Storey County School District Policy Manual

Section: (E) Support Services

Title: Emergency School Closure

Adopted: October 1979

Adopted: December 13, 2000

& 13 February 1996
10-23-02

Previous Policy Number : EBCD

Presented as below to School Board for Review on 12-13-00 & 2-28-01

EMERGENCY SCHOOL CLOSURE POLICY

The Storey County School District shall have in writing, procedures which will insure the safety of all students and will provide for timely notice to students, parents and district personnel in the event of:

- Closure of school prior to pupil's arrival at school.
- Closure of school during school hours.

Emergency Closure Procedure:

Due to unpredictable weather situations which could jeopardize the safety and welfare of our students and staff, the following procedures will be used during emergency school closure periods.

A. Closure of school prior to student arrival:

1. The decision to close school will be the responsibility of the Superintendent or his designee.
2. Closure will be announced on the following radio and television stations on a day-to-day basis:

KOLO-TV	KBUL – FM	KTUB-TV
KOH-AM	KWNZ – FM	KRNV-TV
KPTL-AM	KNEV-FM	
3. Staff will be notified by telephone of the cancellation of school.
NOTE: It will be the responsibility of the parents to tune into the designated radio/TV stations (above) prior to sending their children to school or to catch a school bus.
4. When school is cancelled for inclement weather, no activities including athletic practices may be held prior to 12:00 Noon and then only with principal approval.

B. Closure of school during school hours:

1. The decision for closure of school during the school day will be the responsibility of the Superintendent or his designee.
2. Each student will have a current Emergency Contact Information Form on file in his/her respective school office that indicates telephone numbers and parent/guardian requests on procedures to be followed in the case of an emergency.
3. Designated school staff will notify each parent/guardian of emergency closure and early dismissal of students, except in the case of VCHS students whose parent(s)/guardian have/has indicated that such notice is not necessary.
4. Closure will be announced on designated radio stations (listed above). In the event of severe weather conditions, arising during the school day, parents should tune into the designated radio stations.
5. Designated school staff will contact each parent to advise of emergency closure and the early dismissal of students.

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6. If the bus is unable to make any portion of the scheduled run, children will remain at school until other arrangements can be made by the Principal.
 7. Children who normally walk to school will be released to walk home. Parents notified of the emergency closure may elect to come to school and pick up their student(s).

Unless directed otherwise, certified staff, other than administrators, are not required to report when school is closed due to an emergency. School days lost due to emergencies will be rescheduled.

Non-certificated staff are to contact their supervisor to determine if they are to report to work.