

Storey County School District Policy Manual

Section: (B) Board of Trustees

Title: Powers/Duties of the Board of Trustees
and Officers

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Revised: 9 March 1988
10-23-02

Previous Policy Number: BBA

Presented as below to School Board for Review on 9-27-2000 & 8/8/01

POWERS AND DUTIES OF THE BOARD OF TRUSTEES AND OFFICERS

The powers and duties of the Board are set forth in the ***Nevada Revised Statutes***. The Board establishes policies and procedures and carries out the general business of the school district.

"Each Board of Trustees is hereby given such reasonable and necessary powers not conflicting with the constitutional laws of the State of Nevada as may be requisite to attain the ends to which the public schools are established and to promote the welfare of the school children. "***Nevada Revised Statutes 386.350.***

RESPONSIBILITIES OF THE PRESIDENT OF THE BOARD:

1. Preside at all meetings of the Board and enforce the rules of order.
2. Have the right to offer resolutions and to discuss questions.
3. Call special meetings of the Board of Trustees whenever there is sufficient business to come before the Board, or upon written request of three (3) members of the Board, or with the concurrence of three (3) members of the Board at a regular meeting.*
4. Appoint Board members to standing committees, ad hoc committees, outside agencies as specified by NRS, or other committees as recommended by the Board.
5. Sign all papers and documents as required by law or as authorized by action of the Board of Trustees.
6. Exercise such other powers as may be delegated to the President of the Board of Trustees.
7. In the absence of the clerk, appoint another Board member to assume the clerk's duties.
8. Act as coordinator for the evaluation of the Superintendent.
9. ***Act as spokesperson in absence of the Superintendent on issues as directed by a majority vote of the Trustees, and in emergency situations.***

*Notice of special meetings shall be given in accordance with the provisions of NRS Chapter 241 (Open Meeting Law) and NRS 386.330.

RESPONSIBILITIES OF THE CLERK OF THE BOARD

1. Cause to be kept a full and accurate record of the proceedings of the Board of Trustees (NRS 386.325).
2. Draw all orders for the payment of money belonging to the Storey County School District subject to the written directions of the Board of Trustees (NRS 386.325).